

## **Gifts and Donations**

The Kingston Public Library acknowledges the importance of gifts and donations to the Library's future development and growth. Such gifts take many forms, come from various sources, and are made for a variety of purposes. Gifts or donations may be made directly to either the Library or the Kingston Public Library Board. All donations become the property of the Kingston Public Library. Monetary donations will be deposited into the Kingston Public Library Board account, a separate entity from the Library budgetary accounts with the City of Kingston in accordance with KPLP-13.

The Library Board is authorized by state statute to accept donations of personal property, real estate, monetary gifts, securities, and similar gifts that shall be used for the benefit of the Kingston Public Library.

The Library Board, at its discretion, may name a donated collection of materials in honor of the individual giving the gift or designee. Rooms within the Library may also be named after an individual or group. Books, audio, video, or other print materials donated to the Library will be reviewed by the Director who will determine if the items will be added to the Library's permanent collection.

All monetary gifts will be acknowledged by either letter or card. The Kingston Public Library Board, may, at its discretion, with approval of the donor, publicly acknowledge any gift, honor the donor, or take any action the Board deems appropriate in recognizing a gift.